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Cape Elizabeth
Department of Facilities & Transportation

345 Ocean House Road
Cape Elizabeth, ME 04107

Facilities and Transportation Report Summer 2012

Pond Cove

Six (6) in classroom counters have been replaced
Main Pond Cove lobby has been renovated and painted
Phone and intercom system upgrades (replacement)
Main lobby staircase was refinished
Fire detection full annual inspection conducted

Middle School

Four (4) court side hoops have new lowering mechanisms with safety restrictors
Two (2) main court hoops have been completely serviced and new safety restrictors have been installed
Exterior clapboard area above the gymnasium courtyard side has been painted
Exterior painting of the front and sides of the 1930s building continues
Service entrance carpet has been replaced with a new entrance mat system
Broken and deteriorating tiles in the Middle School Lobby have been replaced
Phone and intercom system upgrades (replacement)
Fire detection full annual inspection conducted

High School

Industrial Arts exterior door replaced
Exterior double kitchen doors replaced
Six (6) parking lot lights were updated to LEDs
Holman Baseball field electrical service updated
Kitchen Manager's office completely remodeled
Fire detection full annual inspection conducted
Exterior water proofing of brick and block theater, art and band room
Six (6) defective lever sets (door handles) were replaced
Ten (10) installations or relocation of projector screens

Community Services:

Rotted soffits and freeze boards were replaced
Phase two of exterior trim painting
Rental apartment cleaned and painted (currently vacant)
Second floor egress sheet rocked and railing installed (rental unit)

Richards Pool:

Locker room floors and showers grouted (both lockers rooms)
Pool floor grouted (2/3 total pool area)
New double plastic/fiberglass doors ordered for main pool interior entrance (Tentative installation September 4th week)
New plastic/fiberglass lockers ordered for men's and women's locker rooms (tentative installation September 17th week)
Seven (7) 8" pump control valves were replaced.

Department stats:

92 rooms were cleaned and finished in the middle school
55 rooms were cleaned and finished in Pond Cove
57 rooms were cleaned and finished in the high school
13 carpeted rooms were extracted
3000 linear feet of hallways were cleaned and finished

Over 40 class room relocations occurred between all schools

425 gallons of floor finish used during the summer cleaning
220 gallons of floor sealer used during the summer cleaning
510 gallons of floor stripper used during the summer cleaning
2000 coats of finish applied in all schools

Over 70 gallons of paint used for summer projects

In fiscal year 2012: over 1200 service requests were responded to and completed
In fiscal year 2012: over 400 invoices processed and paid for the town and schools
In fiscal year 2012: over 60,440 students were transported for Pond Cove
In fiscal year 2012: over 65,900 students were transported for the middle school and high school
In fiscal year 2012: over 126,000 miles were logged for transportation

All school buses were cleaned and disinfected (13 buses)
All buses were fully inspected by the Maine State Police for safety and compliance (compliant)
Daily transportation of Instructional Support students (summer)
Daily transportation of Community Services Summer Recreational programming

Staff safety training conducted:

Hazardous Communications
Asbestos Awareness
Blood Borne Pathogens
Fire Extinguisher Training
Workplace Harassment
Health and Well Being

Regular maintenance, custodial and transportation services continue through the Town and Schools.

July 1, 2012 the Facilities Department became Facilities and Transportation Department with a total regular staff 40 full time and part time employees plus additional spare drivers and custodians.

Respectfully submitted by:

Greg Marles, Director